



## Senior ASHE (SASHE) Application Criteria

The designation of SASHE recognizes excellent achievement and contribution to the American Society for Healthcare Engineering (ASHE) in support of its members and optimizing the healthcare physical environment field. To qualify, an applicant must meet all eligibility requirements and show contribution in at least two of the three contribution categories: leading, presenting and publishing.

### Required Eligibility

| Area                 | Requirement  | Evidence applicants submit / reviewers verify   |
|----------------------|--|---|
| <b>Membership</b>    | Applicant must be a current ASHE member in good standing with at least 10 years of uninterrupted ASHE membership. Applicant must provide ASHE ID number.   | ASHE national office verifies membership and dues status.   |
| <b>Credentials</b>   | <p>Applicant must meet either Option A or Options B requirements below:</p> <p><b>Option A:</b><br/>Hold one (1) active certification from the following list:</p> <ol style="list-style-type: none"> <li>a. Certified Health Care Facility Manager (CHFM)</li> <li>b. Certified Health Care Constructor (CHC)</li> <li>c. Other professional healthcare or engineering-related certification</li> </ol> <p style="text-align: center;"><b>OR</b></p> <p><b>Option B:</b><br/>Hold any combination of two (2) of the following:</p> <ol style="list-style-type: none"> <li>d. Post-high school vocational/trade school diploma</li> <li>e. Associate degree</li> <li>f. Bachelor's degree</li> <li>g. Master's degree,</li> <li>h. Doctorate/terminal degree</li> <li>i. Other professional healthcare or engineering-related designation or license.</li> </ol> | <p>ASHE national office verifies ASHE certification.</p> <p>For outside credentials, upload a degree, certificate or letter of good standing from the issuing organization.</p>   |
| <b>Education</b>     | List 45 hours of continuing education credits (CECs) provided by ASHE or an ASHE Preferred Education Provider (PEP). Education credits must have been earned within 5 years of the time of application.  | <p>Continuing education credits (CECs) must be listed in sequential order of receipt and include all the following information:</p> <ul style="list-style-type: none"> <li>• Course/program title</li> <li>• Provider</li> <li>• Date</li> <li>• Credit hours.</li> </ul> |
| <b>Experience</b>    | Applicant must have a minimum of 5 years of experience in a role where the primary responsibility is in the healthcare field.  | <p>A current resume must be submitted as documentation.</p> <p>Providing a public LinkedIn profile is acceptable as a supplement to the resume; but is not to take the place of a resume.</p>   |
| <b>Contributions</b> | Meet 2 of the 3 contribution categories below.   | <p>Provide evidence for two of the following categories:</p> <ul style="list-style-type: none"> <li>• Leading</li> <li>• Presenting</li> <li>• Publishing</li> </ul>  |

## Contribution Categories: Artifacts for two (2) categories are required

| Category   | What counts  | What to include  |
|--|--|--|
| <p><b>Leading</b></p> <p><i>Candidates must demonstrate their contributions to ASHE by providing examples of experience in which they have led a group or initiative in various capacities.</i></p>  | <p>Provide 1 qualifying leadership example completed within 5 years of the time of application.</p> <p>Qualifying examples include:</p> <ul style="list-style-type: none"> <li>• Chapter president/vice/past/elect</li> <li>• Chapter treasurer</li> <li>• Chapter secretary</li> <li>• Chapter board member</li> <li>• ASHE Emerging/Regional Leader Award recipient</li> <li>• ASHE faculty for 3 years</li> <li>• ASHE national committee member for 3 years.</li> </ul>  | <p>ASHE verifies ASHE roles.</p> <p>For chapter or outside-ASHE roles, upload an organization letterhead letter confirming role, participation and dates served.</p>   |
| <p><b>Presenting</b></p> <p><i>Candidate must demonstrate experience in presenting to an audience at a local, state, national or international program or conference. This experience could be as a general speaker, an instructor, a trainer or lecturer.</i></p>   | <p>Provide two (2) different presentations completed within 5 years of application.</p> <p>Presentations must be for an ASHE event or for an ASHE Preferred Education Provider.</p> <p>Each presentation must be self-prepared, original content at least 45 minutes in length. Each presentation must have occurred before a live audience and be related to one or more of the <a href="#">ASHE Core Competency Framework™</a>.</p> <p><u>Presentations given at applicant's workplace or employment organization are not eligible.</u></p> <p><u>Panel presentations in which the applicant served as a panelist or moderator are not eligible.</u></p> | <p>For each presentation provide:</p> <ul style="list-style-type: none"> <li>• Title</li> <li>• Date presented</li> <li>• Minimum of three (3) learning objectives/outcomes</li> <li>• Short description of the session, its alignment to the Core Competencies Framework and the original content created by applicant</li> <li>• List of co-presenters (if applicable)</li> </ul>  |
| <p><b>Publishing</b></p> <p><i>Candidates must demonstrate their experience/contribution to ASHE and the ASHE mission through their own self-prepared content. Content is used to generally describe a variety of publication channels (e.g. white papers, books, articles, educational products or multimedia).</i></p> | <p>Provide published work completed within 5 years of the time of application.</p> <p>Choose from one (1) of the options below:</p> <ul style="list-style-type: none"> <li>• One (1) article plus one (1) ASHE white paper/standard/guide/report/case study/tool/editorial video/short book</li> <li>• Two (2) healthcare field articles, with at least one (1) published by ASHE</li> <li>• Author/co-author/lead subject matter expert of a healthcare engineering/facility management book for ASHE or as a named contributor to an ASHE Handbook or education program.</li> </ul>  | <p>For each publication provide:</p> <ul style="list-style-type: none"> <li>• Title</li> <li>• Format</li> <li>• List all authors/contributors</li> </ul> <p>All publications submitted must name the applicant as original author/contributor, align to a healthcare facility topic or healthcare facilities core competencies and meet ASHE editorial needs.</p> <p>All publications submitted must be original research and content.</p> <p>Article lengths should be as follows:</p> <ul style="list-style-type: none"> <li>• Online articles should be about 1,200+ words</li> <li>• Print articles about 2,000+ words plus a 300-word sidebar</li> <li>• Video must be professionally produced and published beyond social media</li> <li>• Must be accepted and approved for publication by ASHE as content that meets ASHE editorial guidelines and needs.</li> <li>• Use of ChatGPT or other AI technologies is not allowed.</li> </ul> |

## Review Cycle

Applications for SASHE are reviewed twice per calendar year.

- Spring application window is from Feb. 1 to Mar. 31. Decisions are communicated by May 31.
- Fall application window is from Jul. 1 to Aug. 31. Decisions are communicated by October 31.
  - Applicants awarded in the fall will receive recognition at the following year's Health Care Facilities Innovation Conference®.

## Benefits for Successful Applicants

Successful applicants receive the following:

- May use the designation immediately after notification
- Recognition at the Health Care Facilities Innovation Conference®
- One year of complimentary ASHE membership
- Name and designation published in various ASHE communication channels

## Questions?

Email [ashe@aha.org](mailto:ashe@aha.org) with any additional questions.