



# 2021 Vista Application Guidelines

## Application Deadline – August 31, 2020

*The Vista Award is sponsored by the American Society for Health Care Engineering (ASHE) a Professional Membership Group of the American Hospital Association (AHA).*

## Requirements for Eligibility

Eligible applicants include design professionals and other individuals working with the design and construction of hospitals, ambulatory care facilities, long-term care facilities, and medical office buildings.

- Projects must have been completed between **January 1, 2014 and December 31, 2019**.
- Your project must have a minimum of six months post-occupancy or post-completion data.
- Only one project can be submitted per category from any single health care facility, although an organization may submit more than one project from different facilities in its system or alliance.
- The following will deem an entry ineligible:
  - Failure to adhere to the instructions and guidelines of the award process
  - Lack of team representation or lack of support from the health care facility
  - Use of watermarks or other distracting graphic elements
  - Commercial endorsements
  - Testimonials
  - Incomplete application/submission

## Application Process

- Each entry must be prepared in a soft spiral-bound portfolio (*entries submitted in three-ring binders will not be accepted*).
- Each entry must include two copies of the portfolio submissions, along with a USB version of the submission.
- When submitting the USB be sure to create two (2) separate files:
  1. The complete award submission (Sections I-V)
  2. Visual elements (Section V only)
- Electronic submission should be no larger than 10 MB.

# Preparing the Award Submission

*Each award entry must be prepared and submitted in order of each Section listed below.*

## **SECTION I—GENERAL INFORMATION**

***Each item below MUST be included in the award entry (or it will be considered ineligible)***

- Official application
- Team Members Form
  - The team must include at least one (1) active ASHE member who has been a member for one (1) year or longer).
- Letter from the health care organization's CEO acknowledging and supporting the application.
- Description of the project, including the mission, vision, and overall goal in terms of the population to be served and staff considerations.

## **SECTION II—TEAM APPROACH**

***Address the following in 1000 words or less***

Provide written documentation of the team's performance. In your narrative, describe what was unique and notable about the team's overall performance in terms of:

- Pre-planning, development, and implementation stages
- Communication on project development and status
- Meeting the organization's strategic and master plans
- Time management
- Financial considerations for completing the project on time and on budget
- Commissioning
- Supporting the needs of the community
- Enhancing staff productivity
- Maintaining facility performance during various project phases
- Supporting an organizational realignment
- Delivery method

## **SECTION III—TEAM CHALLENGES**

***Address the following in 1000 words or less***

Describe the obstacles you overcame and how you addressed them. Obstacles are events or situations that, if not addressed, would have prevented you from carrying out other strategies or kept you from fully meeting your goals.

## **SECTION IV—POST-OCCUPANCY/POST-COMPLETION EVALUATION**

***Address the following in 1000 words or less***

1. Explain the economic (and other) benefits that you expect to gain from your project. (Include statistics, benchmarks, and comparisons to previous practices, buildings, or infrastructure.)
2. Provide written documentation that includes six months post-occupancy or post-completion data demonstrating how the team achieved the desired outcomes in terms of:
  - Space efficiency
  - Environmental awareness
  - Flexibility of design
  - Projected vs. actual costs
  - General aesthetics
  - Energy efficiency

## **SECTION V—SUPPORTING VISUAL DOCUMENTATION**

***Please adhere to the following when submitting visual documentation***

- Provide (no more than ten) 8½" x 11" visual elements. These can include drawings (site plan, floor plans, and elevations) and photographs showing in sufficient detail the major functions and operational aspects of the project.
- **In addition to the ten visual elements, your submission must include one (1) color photo of the outside/physical hospital building to be used for marketing purposes.**
- Photos should be high resolution or at least 300 dpi, in JPG format.

## **Award Benefits**

- One complimentary registration for the 2021 International Summit & Exhibition on Health Facility Planning Design and Construction™ (PDC Summit).
- A special overall team project award to be presented at the PDC Summit in 2021.
- Complimentary exposure in the *Architectural for Health Showcase*, including a gallery display at the 2021 PDC Summit and the 58<sup>th</sup> ASHE Annual Conference in 2021, a listing in the Compendium, and an online listing in <http://archshowcase.org/>
- Recognition in *Health Facilities Management* magazine.

## Additional Award Information

### JUDGING PANEL

The panel, which reviews all entries and selects winners, will include representatives from the health care planning, design, and construction professions. All decisions are final.

### NOTIFICATION

Organizations and representatives selected to receive an award will be notified in writing by January 15, 2021.

### AWARD PRESENTATION

A formal award presentation recognizing the 2021 Vista Award winners will be held in conjunction with the PDC Summit.

### ANNOUNCEMENT

ASHE will release a formal press release announcing all award winners prior to the award presentation at the PDC Summit.

### DISCLAIMER(S)

- ASHE reserves the right to change any part of these rules at any time without prior notification.
- Submissions become the property of ASHE and will not be returned.
- By submitting an entry, all individuals, organizations, and companies named in the application agree to release their names, likenesses, and all of the submitted materials for publication at any time by ASHE and/or AHA.
- ASHE cannot be held responsible for lost, misdirected, damaged, or incomplete submissions.

## Submitting the Award entry

### ENTRY FEE

The Vista Award entry fee is \$425 per submission. All entry fees are non-refundable. **Include a check or money order made payable to ASHE with your entry.**

### SEND ENTRIES TO:

American Society for Health Care Engineering  
155 N. Wacker Drive, Suite 400  
Chicago, IL 60606  
Attention: Vista Entry (C. Osborne)

### DATES/DEADLINES

**All entries must be received by August 31, 2020.**

### QUESTIONS

Please contact **Charmaine Osborne** at [cosborne@aha.org](mailto:cosborne@aha.org).