



Documenting Standards

The Joint Commission states clearly the items that must be on the documentation for the testing and inspection of fire alarm and suppression systems. One of the most frequently cited deficiencies found in documentation during 2014 was the failure to list the appropriate NFPA standard referenced for the testing/inspection activity being performed.

Since many organizations use external vendors to perform these inspections, it is important to make sure the documentation provided lists the appropriate standard reference. These references should be defined in the contract with the vendor.

Many organizations have taken the proactive approach and now define how the documentation provided by the vendor must look upon receipt, including the items to be inventoried within the documentation.

If the organization develops its own documentation, such as a weekly fire pump test document, it is important to make certain that the appropriate standard is referenced on the document.