



ASHE Student Internship Program ***Host Organization Request for Collaboration***

ASHE provides assistance for organizations interested in hosting a student internship. The Host Organization provides an opportunity for the intern to actively participate in many phases of management of the health care physical environment. The purpose of the internship is twofold:

- Provide the Intern with experiences that will help them transition from the college/university setting to a real world position supporting health care.
- Provide the Host Organization with a valuable resource to assist with tasks and projects.

As such, the internship experience should be well rounded, and provide the Intern an opportunity to actively participate in many phases of management of the health care physical environment. Internships typically take place through the summer months and last approximately 10 to 12 weeks. IN some cases, an internship could last through a fall or spring semester and last approximately 14 weeks.

Internship opportunities can include:

- Working with a health care organization
- Working with an organization that supports or provides services to a health care organization

Organizations who are interested in ASHE's assistance in hosting an internship can submit a request for collaboration to:

Melissa Binotti
ASHE Senior Education Specialist
155 N. Wacker Drive
Chicago IL. 60606
asheinternship@aha.org

Applications can be submitted by e-mail or by mail.

ASHE's role in placing interns is to bring together students who desire to serve an internship and organizations that desire to host internships. The hosting organization will interview potential interns and will make all final decisions regarding which intern(s) they select.



Internship Host Organization Information

Organization Name: _____

First Name: _____ **MI:** _____ **Last Name:** _____

E-mail Address: _____ **Phone Number:** _____

Address: _____

Our organization would like to host an internship(s) focused on (check all that apply):

- | | |
|---|---|
| <input type="checkbox"/> Facility Management | <input type="checkbox"/> Project/Planning, Design & Construction Management |
| <input type="checkbox"/> Industrial Engineering | <input type="checkbox"/> Biomedical Engineering |
| <input type="checkbox"/> Compliance (codes/regulations) | <input type="checkbox"/> Safety Management |
| <input type="checkbox"/> Energy Management | <input type="checkbox"/> Process Improvement |

Number of internships you would like to host: _____

When would you like to host an internship(s)?

- Summer 2014 Fall/Winter Semester 2014 Spring Semester 2015 Summer 2015

Anticipated Intern Compensation:

- | | | |
|---|---|---|
| <input type="checkbox"/> \$12 - \$14 per hour | <input type="checkbox"/> \$14 - \$16 per hour | <input type="checkbox"/> \$16 - \$18 per hour |
| <input type="checkbox"/> \$18 - \$20 per hour | <input type="checkbox"/> Greater than \$20 per hour | |

Are you able to provide housing for the intern if needed? Yes No

Are you able to provide transportation or relocation assistance for the intern if needed? Yes No

Would you like to request a grant to help off set the cost for hosting an internship? Yes No

Will the intern be allowed to attend the ASHE Annual Conference Yes No
(ASHE provides for travel costs and registration for the intern)

Attachments:

- Internship Plan *(required)*