

# 2020 PDC Summit

## Call for Abstracts Guidelines & Checklist



**Deadline: June 30, 2019 at 11:59 p.m. CT**

The International Summit & Exhibition on Health Facility Planning, Design & Construction (PDC Summit) is the premiere event for health care and hospital facility senior leadership. No other conference brings health care planning, design, and construction decision-makers together like the PDC Summit.

The PDC Summit was developed by American Society for Health Care Engineering (ASHE), the American Hospital Association, and supporting organizations including the AIA Academy of Architecture for Health (AIA/AAH), American College of Healthcare Architects (ACHA), and International Association for Healthcare Security and Safety (IAHSS)

### **2020 Conference Theme: THE FUTURE IS NOW**

The concept of the PDC is to bring those involved in designing, building and operating the health care physical environment together to identify common goals and plan for the future of health care. Consider the rapid pace of change in health care — including technological advancements, an increasing focus on community health, and regulatory and financial pressures. Only by working together and sharing best practices can we prepare ourselves and our organizations for success in the future.

### **Tips for Selection**

Each year, nearly 300 abstracts are submitted for consideration with only 70 spots for sessions available. The abstract selection committee is looking for abstracts that include the specific concepts throughout, regardless of topic or track. If you are submitting an abstract, be sure to include the following concepts:

- Owner perspectives
- Improving Quality
- Innovation
- Technological Advances
- Security/Cybersecurity/Resiliency
- Sustainability

In addition, the abstract selection committee will give preference to abstracts that:

- Are thought-provoking and demonstrate forward thinking for the health care field.
- Address multiple concepts within the Topic Areas below.
- Include speaking teams that include a variety of perspectives. Stand-out session proposals will include speakers that are **designers** (e.g., architect or engineer), **builders** (e.g., contractor or subcontractor), **operators** (e.g., Facility Managers, Owners) **and users** (e.g., Nurses, Doctors or Patients) of the space.
- Bridge the gap between **where we are today and the envisioned future** — showing attendees how we can work together to provide value to our organizations for years to come.

### Session Focus Levels

The PDC Summit planners have identified session focus levels that address a session's learning & teaching level, have also been identified by the planners. Please be sure that your submission clearly ties to one of these to help ensure that attendee needs and expectations are met.

- **Foundational** = Fundamental concepts you need to know today – especially for those new to the field.
- **Technical** = In-depth information, step-by-step “how to” presentations, and technical information you need today.
- **Strategic** = Forward-looking, strategic discussions of the future. These can be considered forward-thinking “master’s level” sessions.

### Topic Areas

The planners have identified the following topic areas to align with this conference. Be sure that your session description includes a clear tie to one of these topic areas to give your session the best chance for selection. Although not necessary, your session may cover multiple topics.

#### 1. Clinical Perspectives in Design & Construction

**At least one speaker should have a MD, PhD, or Nursing Certification and experience with recent projects. The abstract team is specifically looking for sessions that address these topics:**

- Outpatient Settings
- Anesthesia
- OR Suite
- Imaging Suites
- Oncology
  - Treatments & technologies
- Patient Floors
- De-Centralization & Centralization
- Outpatient Setting
- Using technology to improve the patient experience.
  - Inner operative technologies
- Clinical Training
  - Simulation Labs
- Behavioral Health
- Sterile Processing

#### 2. Collaborative Construction Methodologies

**At least one speaker should be an owner. The abstract team is specifically looking for sessions that these topics:**

- Owner and collaborator integration
- Adaptability for the future

- Construction-based technologies (trends, use & yield/benefit)
- Best practices, trends, and challenges of construction
- Implementation of prefabrication (modular design & construction)
- Commissioning
- Bridging the gap/Eliminating barriers to collaboration --- contractor, designer, owner
  - Incorporating trade partners
  - Understanding from the owner what the owner is looking for
  - Updating RFPs, drawings, how to communicate needs/wants to one another.
- Preconstruction issues
- How to manage patient care during construction
- Renovation of existing spaces
- Project delivery methods
- LEAN
- Project leadership
- Managing smaller projects
- Integrating Security in the design stage
  - Operational
  - Business continuity
- How to design a safer care setting - Behavioral health spaces
- Capital Planning

### 3. Improving the Human Experience

**Abstracts should address issues patients, visitors and staff face in the healthcare environment, such as:**

- Economic tie to patient experience, metric, ROI
- How does the human experience influence the team doing the work....
- Ways to mitigate risks of patients hurting themselves or others in all settings (not just spaces named as behavioral health)
  - Behavioral Health - Reducing stress for staff or patients
  - Behavioral Health - Staff and patient wellness
- Using design and construction features or techniques to increase patient satisfaction scores.
- Using technology to improve the patient experience.
- Diversity
- Surge capacity

### 4. Site of Care

**The health care environment is ever-changing, and as reimbursement models change the most efficient approach to delivery of care in the appropriate setting changes to match. The abstract team is specifically looking for sessions that address these topics:**

- Shifting care outside the hospital acute care space / campus
- Slowing the pace of rural hospital closure
- Care Innovations
  - Personalized medicines
  - Genomics, Stem Cells
- How to design a safer care setting - Behavioral health spaces
- Emergency department and urgent health issues
- Community health Innovation districts
- Neighborhood hospitals
- Influencing population health through nontraditional engagement (promoting economic opportunity, education, etc.)

- Socioeconomic determinants of population health
- Palliative care
- Academic medicine vs community hospital
- Surge capacity
- Sessions that apply to a variety of reimbursement types: quick clinics, elderly housing, rehabilitation facilities, small hospitals, freestanding emergency departments, etc.

## 5. Solutions for Mitigating Risks

**Patient, visitor and staff safety along with business continuity should be addressed. The abstract team is specifically looking for sessions that address these topics:**

- Mitigating Risks during Construction
  - Integrating Hazard Vulnerability Analysis
  - Safety Risk Assessments
- Facility Resiliency
  - Disaster Recovery
  - Business Continuity
- Cybersecurity
- Safety and Violence prevention
- Staff safety
- Infection prevention
- Safe delivery of care
- Patient safety
- Integrating Security in the design stage
  - Operational Security
  - Business continuity
  - Elopement
  - Violence
  - Infant Abduction
- Designing & building for post-occupancy emergency planning
- Value of a certified health care environment team.
  - CHC, CHFM, Workers Certification, ACHA Cert.
- Different & innovated way to reduce cost & manage risk
  - Target value design
  - Different & innovated way to reduce cost & manage risk
  - Target value design

## 6. Regulation and Compliance

**Abstracts should provide resources & tools for attendees to comply. The abstract team is specifically looking for sessions that address these topics:**

- CMS Conditions of Participation
- Accrediting Organizations (Joint Commission, HFAP, DNV-GL, etc. )
- NFPA Codes and Standards
- ASHRAE (170, 188 etc)
- Emergency preparedness
- Security regulations
- Compounding Regulations (USP <797> and <800>)
- Cost impacts of regulation
- ICC Building Code
- FGI Guidelines
  - *Guidelines for Design and Construction of Hospitals*

- *Guidelines for Design and Construction of Outpatient Facilities*
- *Guidelines for Design and Construction of Residential Health, Care, and Support Facilities*
- AORN Construction Guidelines
- IAHSS Design Guidelines
- Certificate of Need

### **Abstract Submission Guidelines**

- Submissions must be done online using the [2020 PDC Summit Abstract Submission Center](#).
- Please notify anyone you list as a co-speaker about their involvement in this submission!
- All sessions must be submitted using the online system **by June 30, 2019 at 11:59 p.m. CT.**
- Selected abstract submitters will be notified by or shortly after September 13, 2019.
- You may create and submit multiple submissions.

### **ASHE Speaker Benefits and Terms**

If your abstract submission is selected to become a conference session, main speakers will receive a complimentary registration and co-speakers will receive a discounted registration. Speakers will be responsible for their own travel, lodging, and incidental expenses.

You will also be required to agree to the following speaker terms:

- I will use the Conference Speaker Center, and follow all schedules and deadlines as requested.
- I will not present my conference presentation at any other conference, seminar, or elsewhere prior to the PDC Summit or within 90 days without the written permission of ASHE.
- I consent to ASHE's recording, editing and reproducing in any form (Including but not Limited to audio, video, print, computer, or other technology) my written and oral presentation and remarks and using (including by selling) the same without any compensation to me.
- I understand that no individual or entity other than ASHE may electronically record or copy any portion of this program for any purpose without prior written consent from ASHE.

### **Speaker Deadlines Dates\*:**

November 1, 2019	Complete Speaker Agreement Submit AV & room requests Verify profile information (photo and bio)
December 6, 2019	Speaker will e-mail a draft PPT presentation to their assigned Presentation Advisors for review.
January 15, 2020	Presentation Advisors will have a call with or send feedback to speakers no later than this date.
January 31, 2020	Speaker will e-mail an updated PPT to their assigned Presentation Advisors for final review
February 15, 2020	Presentation Advisors will provide final approval/feedback no later than this date.
March 1, 2020	Speaker will upload final* PPT, using the PDC branded template, to the PDC Speaker Service Center. Speakers must bring their FINAL PPT on a USB drive, they will NOT be preloaded to the computers onsite.

\*Deadline dates are subject to change, and will be finalized in the notification e-mail.

# 2020 PDC Summit

## Abstract Submission Checklist

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Use this checklist to help you prepare for your online submission using the [2020 PDC Summit Abstract Submission Center](#).

➤ **All abstracts must be submitted through the online system by June 30, 2019 at 11:59 p.m. CT.**

### Session Title

- Provide a session title that is limited to eight (8) words or fewer.
  - Course titles should describe the session content so listings on continuing education transcripts communicate the subject matter to state licensing boards and other regulators.

### Primary Topic Area Alignment

*(Select one)*

- Clinical Perspectives in Design & Construction
- Collaborative Construction Methodologies
- Improving the Human Experience
- Site of Care
- Solutions for Mitigating Risks
- Regulation and Compliance

### Other Topic Area Alignments

*(please select all other areas that apply)*

- Clinical Perspectives in Design & Construction
- Collaborative Construction Methodologies
- Improving the Human Experience
- Site of Care
- Solutions for Mitigating Risks
- Regulation and Compliance

### Session Focus Level: *(Select one)*

Our attendees often rate sessions poorly if they feel the content is not the type of presentation expected. Please think about your session and choose the one that fits best: *(Select one)*

- Foundational** = Fundamental concepts you need to know today – especially for those new to the field.
- Technical** = In-depth information, step-by-step “how to” presentations, and technical information you need today.
- Strategic** = Forward-looking, strategic discussions of the future. These can be considered forward-thinking “master’s level” sessions.

### Session Format: *(Select one)*

All sessions will be 60 or 75 minutes long. *(Please select the format that best reflects your session plan.)*

- Case study
- Debate
- Panel discussion
- Roundtable discussion
- Workshop
- Lecture

### Abstract Content Summary

- Describe your topic for review by the presentation selection committee.  
Explain, for example, how the problem/issue was identified; the approach used to address the problem or issue; the challenges and barriers faced; the method/analysis that was used; the conclusion or outcomes achieved; and recommendation(s) related to the topic.  
*Limit length to between 400 and 600 words.*

### Session Description

- Include a concise description of your session that will appear in the PDC Summit brochure and on-site program. Write this description to accurately reflect the content and summarize why prospective attendees should invest their time attending the session.  
*Limit length to 150 words*

### Learning Outcomes

- Provide four (4) learning outcomes as an outline of what attendees will be better able to do after attending your session.
  - Start each outcome with a measurable action verb (e.g., assess, state, list, describe, identify, explain, etc. Do not use verbs such as learn or understand).
  - Create outcomes that are succinct and concrete to avoid misinterpretation. Outcomes should be different from the benefits specified in the abstract.
  - Many attendees of the PDC summit seek AIA learning units. It is advisable to write outcome statements that consider [AIA Health, Safety and Welfare unit criteria](#)

This session will enable attendees to:

- Outcome Statement 1:**
- Outcome Statement 2:**
- Outcome Statement 3:**
- Outcome Statement 4:**

### Additional Information

- Does your proposed session include one or more owners? (Y / N)
- Describe your plan to organize and deliver the session. What will the attendee do during your session?
- Explain the takeaway you will provide to attendees: (e.g. white paper, tool, checklist, benchmarking worksheet, sample policies/procedures, etc.)
- Our selection committee values different points of view; how will your session reflect the diversity of perspective (professional &/or personal diversity)?

### Audience *(Select all that apply.)*

- Health care administrators
- Facility directors/managers
- Contractors
- Architects
- Design Engineers
- Other \_\_\_\_\_



**My primary member affiliation is with this organization: (Select one.)**

- ASHE/AHA
- ACHA
- AIA/AAH
- AAHID
- ASHRAE
- AGC
- IAHS
- FGI
- NIHD
- ACHE
- HIMSS
- OTHER

**Speakers & Co-speakers**

➤ ***Please be sure you have notified anyone you list as a co-speaker about their involvement in this submission before adding their name!***

Add the following for ALL participating speakers for your submitted session abstract:

- Name
- Credentials
- Company
- E-mail address
- Speaker experience
- Speaker bio (75 word maximum)

Have you (or any co-presenter) presented on this topic previously?

- If so, where and in front of what audience? (Optional: Share a reference from a colleague on your speaking abilities.)

**Thanks so much & Good luck!**

If you have questions or need help with your login or password, please contact Melissa Binotti Heim, ASHE Senior Meeting and Special Events Planner at [mheim@aha.org](mailto:mheim@aha.org).