2019 PDC Summit
Call for Abstracts Guidelines & Checklist

Deadline: June 30, 2018 at 11:59 p.m. CT

The International Summit & Exhibition on Health Facility Planning, Design & Construction (PDC Summit) is the premiere event for health care and hospital facility senior leadership. No other conference brings health care planning, design, and construction decision-makers together like the PDC Summit.

The PDC Summit was developed by American Society for Healthcare Engineering (ASHE), the American Hospital Association, and supporting organizations including the AIA Academy of Architecture for Health (AIA/AAH), American College of Healthcare Architects (ACHA), and International Association for Healthcare Security and Safety (IAHSS)

2019 Conference Theme: COLLABORATION

Consider the rapid pace of change in health care—including technological advancements, an increasing focus on community health, and regulatory and financial pressures. To meet the challenges we face today, we need to focus on collaboration among those responsible for planning, building, and operating health care facilities. Only by working together and sharing best practices can we prepare ourselves and our organizations for success in the future.

PDC conference planners expect collaboration to be a part of nearly every session at the PDC Summit. Conference planners are also looking for sessions that connect the dots between where we are today and the envisioned future—showing attendees how we can work together to provide value to our organizations for years to come.

Visit pdcsymposium.org for the link to the required online submission system.
Session Focus Levels
The PDC Summit planners have identified session focus levels that address a session's learning & teaching level, have also been identified by the planners. Please be sure that your submission clearly ties to one of these to help ensure that attendee needs and expectations are met.

- **Foundational** = Fundamental concepts you need to know today – especially for those new to the field.
- **Technical** = In-depth information, step-by-step “how to” presentations, and technical information you need today.
- **Strategic** = Forward-looking, strategic discussions of the future. These can be considered forward-thinking “master’s level” sessions.

Topic Areas
The planners have also identified the following topic areas to align with this conference. Be sure that your session description includes a clear tie to one of these topic areas to give your session the best chance for selection. Although not necessary, your session may cover multiple topics.

1. **Collaborative Construction Methodologies**
   Example session topics in this focus area include:
   - Owner and collaborator integration
   - Bridging the gap/Eliminating barriers to collaboration --- contractor, designer, owner
     - Incorporating trade partners
     - Understanding from the owner what the owner is looking for
     - Updating RFPs, drawings, how to communicate needs/wants to one another.
   - Preconstruction issues
   - How to manage patient care during construction
   - Adaptability for the future
   - Renovation of existing spaces
   - Project delivery methods
   - LEAN
   - Construction-based technologies (trends, use & yield/benefit)
   - Project leadership
   - Managing smaller projects
   - Best practices, trends, and challenges of construction
   - Integrating Security in the design stage
     - Operational
     - Business continuity
   - How to design a safer care setting - Behavioral health spaces
   - Resiliency
   - Implementation of prefabrication (modular design & construction)
   - Capital Planning

2. **Improving the Human Experience**
   Example session topics in this focus area include:
   - Economic tie to patient experience, metric, ROI
   - How does the human experience influence the team doing the work....
   - Security
   - Ways to mitigate risks of patients hurting themselves or others in all settings (not just spaces named as behavioral health)
     - Behavioral Health - Reducing stress for staff or patients
     - Behavioral Health - Staff and patient wellness
   - Using design and construction features or techniques to increase patient satisfaction scores.
• Using technology to improve the patient experience.
• Diversity
• Surge capacity

3. Site of Care
Example session topics in this focus area include:
• Shifting care outside the hospital
• Full team case studies about collaborative projects
• Emergency department and urgent health issues
• Community health
• Critical access and rural health issues
• Influencing population health through nontraditional engagement (promoting economic opportunity, education, etc.)
• Socioeconomic determinants of population health
• Palliative care
• Academic medicine vs community hospital
• Surge capacity
• Innovations
  ▪ Personalized medicines
  ▪ Genomics, Stem Cells
• Sessions that apply to a variety of reimbursement types: quick clinics, elderly housing, rehabilitation facilities, small hospitals, freestanding emergency departments, etc.

4. Solutions for Mitigating Risks
Example session topics in this focus area include:
• Mitigating Risks during Construction
  ▪ Integrating Hazard Vulnerability Analysis
• Violence prevention
  Ways to mitigate risks of patients hurting themselves or others in all settings (not just spaces named as behavioral health)
• Staff safety
• Infection prevention
• Safe delivery of care
• Patient safety
• ASHRAE 170 and other standards related to infection prevention
• Integrating Security in the design stage
  ▪ Operational
  ▪ Business continuity
• Designing & building for post-occupancy emergency planning

5. Regulation and Compliance
Example session topics in this focus area include:
• CMS Conditions of Participation
• Accrediting Organizations (Joint Commission, HFAP, DNV-GL, etc.)
• NFPA Codes and Standards
• ASHRAE (170, 188 etc)
• Emergency preparedness
• Security regulations
• Compounding Regulations (USP <797> and <800>)
• Cost impacts of regulation
• ICC Building Code
• Facility Guidelines Institute
Abstract Submission Tips

- All sessions must be submitted using the online system by June 30, 2018 at 11:59 p.m. CT.
- Selected abstract submitters will be notified shortly after September 10, 2018.
- You may create and submit multiple submissions.
- Please notify anyone you list as a co-speaker about their involvement in this submission!

To give your presentation the best chance of being accepted, consider the following tips:

- Sessions that feature multidisciplinary presenting teams are strongly preferred. Consider presentation teams including architects and designers, facility professionals and owners, and construction professionals.
- Sessions that reflect a diversity of presenters and viewpoints are strongly preferred.
- Preferential consideration is given to sessions relevant to a wide range of health care organizations and profit status, large systems and small facilities.
- Sessions that are clearly tied to one of the focus areas are preferred.
- Preference is given to sessions with information backed by recent and relevant data (case studies, research, etc.).
- Preference is given to sessions that engage participants and encourage interaction, lectures are the least desired presentation format.
- Sessions offering turnkey tools, checklists, or other resources participants can apply are preferred.
- “Sales pitch” presentations that promote a company or a product will not be accepted.

ASHE Speaker Benefits and Terms

If your abstract submission is selected to become a conference session, main speakers will receive a complimentary registration and co-speakers will receive a discounted registration. Speakers will be responsible for their own travel, lodging, and incidental expenses. You will also be required to agree to the following terms as a speaker:

- I will use the Conference Speaker Center, and follow all schedules and deadlines as requested.
- I will upload a draft of my PPT or outline and work with a planning committee reviewer on ensuring that the quality and direction of my presentation meets the needs of the of the PDC Summit beginning December 1, 2018.
- I will uploaded my PDC Summit branded PowerPoint presentation slides to the online Speaker Center no later than February 15, 2019.
- I will not present my conference presentation at any other conference, seminar, or elsewhere prior to the PDC Summit or within 90 days without the written permission of ASHE.
- I will consent to ASHE’s recording, editing, and reproducing in any form (including but not limited to audio, video, print, computer, or other technology) my written and oral presentation and remarks and using (including by selling) the same without any compensation to me.
- I understand that no individual or entity other than ASHE may electronically record or copy any portion of this program for any purpose without prior written consent from ASHE.
2019 PDC Summit
Abstract Submission Checklist

The following information includes details for submitting your presentation sessions via the 2019 PDC Summit Abstract Submission Center.

➢ All abstracts must be submitted through this online system by June 30, 2018 at 11:59 p.m. CT.

➢ Use this checklist to help you prepare for your online submission.

Session Title
☑ Provide a session title that is limited to eight (8) words or fewer.
  • Course titles should describe the session content so listings on continuing education transcripts communicate the subject matter to state licensing boards and other regulators.

Primary Topic Area Alignment
(Select one)
☐ Collaborative Construction Methodologies
☐ Improving the Human Experience
☐ Site of Care
☐ Solutions for Mitigating Risks
☐ Regulation and Compliance

Other Topic Area Alignments
(please select all other areas that apply)
☐ Collaborative Construction Methodologies
☐ Improving the Human Experience
☐ Site of Care
☐ Solutions for Mitigating Risks
☐ Regulation and Compliance

Session Focus Level: (Select one)
Our attendees often rate sessions poorly if they feel the content is not the type of presentation expected. Please think about your session and choose the one that fits best: (Select one)

☐ Foundational = Fundamental concepts you need to know today – especially for those new to the field.
☐ Technical = In-depth information, step-by-step “how to” presentations, and technical information you need today.
☐ Strategic = Forward-looking, strategic discussions of the future. These can be considered forward-thinking “master’s level” sessions.

Session Format: (Select one)
All sessions will be 60 or 75 minutes long. (Please select the format that best reflects your session plan.)
☐ Case study
☐ Debate
☐ Panel discussion
☐ Roundtable discussion
☐ Workshop
☐ Lecture
Abstract Content Summary
- Describe your topic for review by the presentation selection committee. Explain, for example, how the problem/issue was identified; the approach used to address the problem or issue; the challenges and barriers faced; the method/analysis that was used; the conclusion or outcomes achieved; and recommendation(s) related to the topic. Limit length to between 400 and 600 words.

Session Description
- Include a concise description of your session that will appear in the PDC Summit brochure and on-site program. Write this description to accurately reflect the content and summarize why prospective attendees should invest their time attending the session. Limit length to 150 words.

Learning Outcomes
- Provide four (4) learning outcomes as an outline of what attendees will be better able to do after attending your session.
  - Start each outcome with a measurable action verb (e.g., assess, state, list, describe, identify, explain, etc. Do not use verbs such as learn or understand).
  - Create outcomes that are succinct and concrete to avoid misinterpretation. Outcomes should be different from the benefits specified in the abstract.
  - Many attendees of the PDC summit seek AIA learning units. It is advisable to write outcome statements that consider AIA Health, Safety and Welfare unit criteria.

This session will enable attendees to:
- Outcome Statement 1:
- Outcome Statement 2:
- Outcome Statement 3:
- Outcome Statement 4:

Additional Information
- Does your proposed session include one or more owners? (Y / N)
- Describe your plan to organize and deliver the session. What will the attendee do during your session?
- Explain the takeaway you will provide to attendees: (e.g. white paper, tool, checklist, benchmarking worksheet, sample policies/procedures, etc.)
- Our selection committee values different points of view; how will your session reflect the diversity of perspective (professional &/or personal diversity)?

Audience (Select all that apply.)
- Health care administrators
- Facility directors/managers
- Contractors
- Architects
- Design Engineers
- Other _______________
My primary member affiliation is with this organization: (Select one.)

- ASHE/AHA
- ACHA
- AIA/AAH
- AAHID
- ASHRAE
- AGC
- IAHSS
- FGI
- OTHER

Speakers & Co-speakers

- Please be sure you have notified anyone you list as a co-speaker about their involvement in this submission before adding their name!

- Add the following for ALL participating speakers for your submitted session abstract:
  - Name
  - Credentials
  - Company
  - E-mail address
  - Speaker experience
  - Speaker bio (75 word maximum)

- Have you (or any co-presenter) presented on this topic previously?
  - If so, where and in front of what audience? (Optional: Share a reference from a colleague on your speaking abilities.)

Thanks so much & Good luck!

If you have questions or need help with your login or password, please contact Melissa Binotti Heim, ASHE Senior Meeting and Special Events Planner at mheim@aha.org.