



## IMPORTANT ATTENDEE INFORMATION

Thank you for choosing to attend the 2018 PDC Summit in Nashville. Please review the contents below for important attendee information. We hope this information is helpful as you prepare for the upcoming PDC Summit!

### ARRIVAL AND ONSITE CHECK-IN

The 2018 PDC Summit will be held at the:

#### **Music City Center**

201 5th Ave S  
Nashville, TN 37203

#### **On-site Check-in and Registration:**

**Location:** Music City Center, Level 2

#### **Hours:**

Sunday, March 25 | 7 a.m. - 5 p.m.

Monday, March 26 | 6 a.m. - 5 p.m.

Tuesday, March 27 | 6 a.m. – 5:30 p.m.

Wednesday, March 28 | 6:30 a.m. - 12 p.m.

### HOTEL INFORMATION

#### **HEADQUARTERS HOTEL**

#### **Omni Nashville – SOLD OUT**

250 5th Ave S,  
Nashville, TN 37203

## OTHER HOTELS

### **Hilton Nashville Downtown – SOLD OUT**

121 Fourth Ave. South  
Nashville, TN 37201

### **Holston House – SOLD OUT**

118 7th Avenue N  
Nashville, TN 37203

### **Sheraton Grand Nashville Downtown Hotel – SOLD OUT**

623 Union Street  
Nashville, TN 37219

### **Renaissance Nashville Hotel – SOLD OUT**

611 Commerce Street  
Nashville, TN 37203

### **The Westin Nashville – SOLD OUT**

807 Clark Place  
Nashville, TN 37203

If you still need a hotel room, please contact A Room With A View for information on the official designated PDC Summit overflow hotels.

#### **A Room With A View can be contacted at:**

1-800-780-4343  
Monday-Friday  
9am – 5pm CST

International attendees can reach them at [reservations@aroomwithaview.net](mailto:reservations@aroomwithaview.net). This is a **free service** for all PDC Summit attendees.

## PDC SUMMIT MOBILE APP

The 2018 PDC Summit mobile app is now available! Special thanks to [Mortenson](#) (Booth #403) for sponsoring this year's mobile app.

- Search for "ASHE Events" in the Apple or Android store and install to download.
- Open the app and click on "2018 PDC Summit".
- Log in to the app with the following information

Username: **The email address you used to register for the PDC Summit**

Password: **2018pdc**

\*Password is case sensitive

*If you are an exhibitor who did not register using a unique email address, please visit the Mobile App Help Desk on Level 2 to gain access to the app.*

If you do not have an Apple or Android device, you can access the mobile website version of the app by visiting [ashe.org/pdcmobile](http://ashe.org/pdcmobile).

The mobile app will allow you to:

- Complete session evaluations.
- Access the conference schedule and personalize your agenda with "My Schedule".
- Access session descriptions as well as speaker, attendee, and exhibitor information.
- Connect with attendees using the photo and social feeds during the event.
- Engage in a friendly competition with other attendees in the **mobile app badge collecting game!** Earn badges by attending general sessions, visiting various locations, participating in surveys, and more. Check out the Info section for rules of play. View the Leaderboard in the app to see who is in the lead!

*If you are an exhibitor who did not register using a unique email address or if you need additional assistance with the app, you can stop by the Mobile App Help Desk on Level 2 of the Music City Center.*

## SESSION HANDOUTS

1. **View handouts using the mobile app.** After you download the app, tap on the Handouts section to view handouts from presenters on your mobile phone or tablet.
2. **Download session handouts to print at home.** Go to the [mobile app website](#) where you can access all session handouts.

**PLEASE NOTE:** Paper copies will not be provided and you will not be able to print onsite. We encourage you to print the materials for the sessions you plan to attend in advance and bring them with you if you want to have paper copies. Handouts are only available for sessions with presenters who submitted them. However, attendees will receive unlimited access to posted handouts before and after the conference.

## ATTENDEE LIST

Please check your inbox for the conference logistics email that includes the 2018 PDC Summit attendee list.

## SESSION EVALUATIONS & GETTING CEUS

- **Individual Session Evaluations:** Session evaluations must be submitted through the mobile app. If you experience any issues with the mobile app, please visit the Mobile App Help Desk on Level

2 for assistance. Earn mobile app game badges for your 1st, 5th, and 10th session evaluation submission!

- **Overall Evaluation and AHA CEUs:** Instructions for completing the overall evaluation process will be available in sign pockets around the convention center. You will need to complete the overall evaluation online to receive your AHA CEU certificate and print it at home. **AHA CEU certificates will not be provided onsite.** The overall evaluation will not be available until Thursday, March 29.

### NEW! BADGE SCANNING FOR AIA LUs

**Are you an AIA member in need of learning units?** No more paper submissions! ASHE is your official AIA/CES Approved Provider for the 2018 PDC Summit. To keep track of session attendance, AIA members can scan their badges before entering each session room.

### STOP BY THE ASHE CONNECT BOOTH

Visit the ASHE Connect booth (#825) located at the center of the exhibit floor to:

- Learn about the benefits of membership with the American Society for Healthcare Engineering (ASHE).
- Get your professional headshot taken free of charge.
- Participate in the "Face of Health Care" polaroid wall
- Win an Amazon gift card during the Exhibit Hall Reception!
  - Drop off your ticket (attached to your attendee badge) at the ASHE Connect Booth (#825) by 4:45 p.m. on March 26 for a chance to win one of three \$200 Amazon gift cards. The drawings will take place at 5:00 p.m., 5:30 p.m., and 5:45 p.m.

### PARTICIPATE IN "PASSPORT TO PRIZES"

Play the "Passport to Prizes" game by collecting stamps from the participating exhibiting companies during exhibit hall hours on Monday and Tuesday. Drop off your completed card in the ASHE Connect Booth by 1:30 p.m. on Tuesday. Your completed passport allows you to be entered to win one of many prizes.

**PLEASE NOTE:** *You must be present at the ASHE Connect Booth on Tuesday at 1:30 p.m. to win.*

### VISIT THE SOLUTIONS PAVILION IN THE EXHIBIT HALL

Make your way to the Solutions Pavilion in the back of the exhibit hall during show hours! The Solutions Pavilion will feature:

- Mini learning sessions (see the schedule in the [mobile app](#))
- Lounge seating with charging stations for your mobile device

- **NEW! ASHE Arcade!** Play the “Whack-A-MEP, Mechanical, Electrical, Plumbing Game” and the “Infection Prevention Parachute Game.” Take the survey after the first game you play to earn the “Beginner Gamer” badge in the mobile app. Play the other game and take the survey to earn the “Expert Gamer” badge in the mobile app.

## STOP BY THE PDC SUMMIT BOOKSTORE

Looking to expand your resource library? Then the PDC Summit Bookstore is the place to go. Featuring a variety of handbooks, reference documents, and monographs, the PDC Summit Bookstore is your one-stop shop for information on today's pertinent issues. Browse a number of specially priced items, including ASHE apparel.

**Location:** Music City Center, Level 2

### Hours:

Sunday, March 25 | 12 p.m. – 5 p.m.

Monday, March 26 | 6 a.m. - 5 p.m.

Tuesday, March 27 | 6 a.m. – 5:30 p.m.

Wednesday, March 28 | 6:30 a.m. - 12 p.m.

## NETWORKING EVENTS

### PDC Summit Welcome Reception

**Sunday, March 25**

**6 – 8 p.m. in the Omni Legends Ballroom**

All attendees, guests, and exhibitors are invited to attend this fun event to kick off the 2018 PDC Summit! Enjoy heavy appetizers, drinks, and entertainment while networking with colleagues.

*Special thanks to Cat (Booth #703) for sponsoring the 2018 Welcome Reception!*

### PDC Summit Exhibition, Lunch, Solutions Pavilion, & Architecture for Health Gallery

**Monday, March 26 – Tuesday, March 27**

**10:45 a.m. - 1:45 p.m. at the Music City Center, Exhibit Hall C+D**

Network with colleagues and learn about the latest and greatest products and services for health care facility planning, design, and construction. Lunch will be served in the exhibit hall.

*Special thanks to Hospital Systems, Inc. (HSI) (Booth #503) for sponsoring lunch in the exhibit hall.*

### PDC Summit Exhibit Hall Reception

**Monday, March 26**

**4:30 – 6 p.m. at the Music City Center, Exhibit Hall C+D**

Enjoy drinks and light appetizers with friends and colleagues at the PDC Summit Exhibit Hall Reception.

Visit exhibitors, stop by the Architecture for Health Showcase Gallery, and participate in engaging activities at the ASHE Connect (Booth #825) and Solutions Pavilion.

### **VISIT NASHVILLE**

We hope you have the opportunity to explore the city of Nashville while you attend the 2018 PDC Summit. For information on sights to see and places to eat, check out the official [Nashville travel site](#).